



24 New Town Rd, New Town Tas 7008  
Ph: (03) 6228 5480 FAX: 1300316089

2/63 Paterson St, Launceston Tas 7250  
Ph: (03) 6349 1992 FAX: 1300316089

# APPLICATION FORM

*I hereby apply for employment with AMIGOS Interpreters & Translators*

Title: Mr Mrs Ms Miss Given Name(s) ..... Surname .....

Date of Birth ..... Country of Origin .....

Year of arrival ..... visa or citizenship status .....

Address ..... Postcode .....

H/Telephone ..... Mobile ..... Email .....

I would like to be an interpreter in (specify language/s and any NAATI accreditation/certification or language studies/recognition)

Language/s .....  
.....  
.....

Qualifications, Education and Experience (Please attach resume with this application)

.....  
.....

I am/have been employed or contracted by other language agencies (please state which ones if any)

.....

**Please tick box**

Resources available:      Mobile       Private transport       Computer/Printer

**Please tick box (fill in relevant information, class timetables, work roster)**

|              |   |                          |
|--------------|---|--------------------------|
| Availability | Monday .....  | <input type="checkbox"/> |
|              | Tuesday .....   | <input type="checkbox"/> |
|              | Wednesday.....  | <input type="checkbox"/> |
|              | Thursday .....  | <input type="checkbox"/> |
|              | Friday .....  | <input type="checkbox"/> |
|              | Saturday .....  | <input type="checkbox"/> |
|              | Sunday .....  | <input type="checkbox"/> |
|              | I am happy to be contacted on weekends and for after-hours work ..... | <input type="checkbox"/> |

|                        |                   |
|------------------------|-------------------|
| <b>Signature</b> ..... | <b>Date</b> ..... |
|------------------------|-------------------|

**All applicants are asked to supply the following:**

1. Photograph (Passport Size) photo can be taken after interview **Please supply details**
2. Superannuation Fund Name & Member Number      FUND:.....Number.....
3. Completed Tax File Number form or Tax File Number      TFN.....
4. Bank Acc. Name.....BSB ..... ACC. ....

**If required, forms can be supplied by the Amigos Office**

**Please email completed application and resume to,**

Hobart applicants: ..... [m.morgan@amigostranslate.com.au](mailto:m.morgan@amigostranslate.com.au)

Launceston to North & North-West applicants: ..... [saeed@amigostranslate.com.au](mailto:saeed@amigostranslate.com.au)

**Please read the following:**

Successful applicants will be sent training films, a Powerpoint presentation and the Australian Institute of Interpreters & Translators (AUSIT) Code of Ethics. Once completed you will be asked to attend an interview to assess your learning.

**Before you can commence work for Amigos, the following is required:**

1. National Police Check
2. If you came to Australia after the age of 16 years a Statutory Declaration
3. Working with Vulnerable People Clearance
4. Attendance at a 1-2 hour training session
5. Signing an employment deed

**If required, forms can be supplied by the Amigos Office**