



AMIGOS

INTERPRETERS & TRANSLATORS

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INTERPRETER EVALUATION FORM

SERVICE GUARANTEE: "IF THE JOB IS NOT DONE WELL THEN IT IS FREE AS WELL AS THE NEXT JOB"

Help us improve our service by completing this form and either faxing it to 6228 2036 or scanning and emailing to admin@amigostranlate.com.au

You can do an evaluation online anytime under 'INTERPRETER EVALUATION' on our website.

Job Number: _____ Appointment Date: _____ Language: _____

Name of your patient/client: _____

Organisation/Business Name: _____

Evaluator's Name: _____ Email/Phone No. _____

DID THE INTERPRETER (circle please)

Punctuality

1. Arrive before or on time? YES NO

Skill Level

1. Speak in the 'first person' (not 'he', 'she', 'the man' says)? YES NO

2. Refrain from expressing personal opinions/views? YES NO

3. Stay focused on the task? YES NO

4. Communicate accurately? YES NO

5. Fully complete the task? YES NO

Professionalism

1. Dress cleanly and neatly? YES NO

2. Introduce themselves to each party? YES NO

3. Remain respectful to all parties? YES NO

OVERALL PERFORMANCE (Circle where 10 is the best)

0 1 2 3 4 5 6 7 8 9 10

Would you like to expand or add any further comments about this job?

Would you like to claim this job under the SERVICE GUARANTEE? YES NO